



JOB DESCRIPTION

Job title: Counselor

Location: National Coordination Office (NCO) Abuja

Responsible to: Head of Programmes and Operations

Background

The Counselor will join our team and help our patients live better lives by helping them develop problem-solving skills to address mental health issues. He/ she is responsible for building relationships with patients by listening and assisting them in developing habits that improve their lives and overcome stress, anxiety, and behavioral disorders. Ultimately, he/she will work directly with patients to understand and address their anxiety and emotional needs to help them live healthier lives.

The incumbent is responsible for:

- Providing counseling services to individuals and families of people living with a disability.
- Record patient information and manage confidential files.
- Conducting psychological evaluations of patients to diagnose mental illness.
- Identifying potential risks in patients' lives that could lead to emotional problems.
- Preparing reports on patient progress and recommendations for treatment.
- Providing clinical intervention to individuals who are experiencing mental health issues such as depression or anxiety disorders.
- Offering support and guidance during sessions with patients.
- Conducting research on topics related to people living with leprosy and disability.
- Work in close contact with the Head of Programmes and Operations to facilitate the effective implementation of TLMN Country Strategy in line with the TLMN Policies, processes and Procedures.

PERSON SPECIFICATION

ATTRIBUTES	ESSENTIAL	DESIRABLE
Qualifications and experience	<ul style="list-style-type: none">• Master's degree in psychology or related field.• Proven work experience as a Counselling Psychologist or similar role	Relevant training and/or certifications as a Counseling Psychologist.

Skills	<ul style="list-style-type: none"> • Strong observational skills and attention to details. • Exceptional interpersonal skills. • Excellent written and verbal communication. • Empathy and sensitivity when dealing with patients. • Highly analytical mindset. • Good diagnostic and problem-solving skills. 	
Personality	<ul style="list-style-type: none"> • Committed Christian with good testimonies. • Honest and dedicated • Demonstrates the ability to use own initiatives. • Ability to manage subordinates in the office. 	
Circumstances	<ul style="list-style-type: none"> • Willing to work extra hours. 	