



# Vacancy Announcement (We are hiring)

## Background

The Leprosy Mission Nigeria (TLMN) is supporting the National Tuberculosis, Leprosy and Buruli Ulcer Control Programme (NTBLCP), who is the public Principal Recipient for Global Fund Tuberculosis and RSSH / C19RM Grants for the years 2024 to 2026 to recruit qualified candidates into her **Programme Management Unit (PMU)** as follows:

**Job Title:** Logistics Management Information Specialist (LMIS) - TB Grant

**Reference Number:** TLMN/NTLCP (PMU)\_2023/LMIS Specialist /001

**Location:** Abuja

## Job Summary

The Specialist will provide technical support as well as guidance on program monitoring and evaluation with compliance to the Nigeria Government reporting formats and requirements to the PSM unit.

## Key Responsibilities

- He or she will provide support to the Program on all PSM data issues.
- The officer will be responsible for interacting with Zonal Officers and State officers on PSM periodic reports and other data needs whenever required.
- Work with IPs, SR's and PRs to develop their project monitoring and evaluation plans and support the correct implementation and use of routine data collection tools.
- Ensure that data is used to highlight important programmatic gaps and coordinate with program management and others in addressing these gaps.
- Conduct routine monitoring visits to project sites, including the conduct of data verification and validation and data quality assessments (DQAs) using standard checklists.
- Support in the preparation of quarterly National reports and provide supportive supervision.
- Ensure that the quality of the grant Monitoring and Enhanced Evaluation in the sites is of international standard and quality by supporting the development and implementation of appropriate mechanisms to ensure quality.
- Build capacity of Zonal officers and Program staff and use grant monitoring data to advise the PSM Manager on innovative approaches to problem solving and gap filling.
- Actively seeks and brokers collaborative opportunities by communicating regularly with in-country partners to develop new research ideas, utilize research results, and scale-up promising programs.
- Provide technical assistance to stakeholders in the design of protocols, manuals and data collection forms with respect to PSM areas.
- Remain informed of current issues regarding Monitoring and Evaluation of programs in the HIV/AIDS/TB/Malaria fields by review of current literature; is alert to any implication of such research for project and program activities.
- Reviews and Updates all electronic Tools along with the PSM Manager.
- Report directly to the PSM Manager on all PSM needs and takes directive from the unit head on additional/emerging roles.

## Education and Work Experience Requirements:

- Bachelor's degree in pharmacy, health sciences, supply chain/logistics.
- Master's degree in Public Health, Supply Chain Management, or other related fields is an added advantage.
- Supply chain certifications (APICS, CSCP or similar) an added advantage
- At least 5 years of experience working in the supply chain management space of the national health system of which three (3) years must have been in a HPMS/PSM management position.



### Desired Competencies:

- Experience working on donor-funded programs (Global Fund preferred) is added advantage.
- Experience/knowledge of procurement of health-related products is an added advantage.
- Experience designing and implementing health products supply chain interventions (Preferably in HIV, TB, Malaria and C-19 programs).
- Experience with national LHMIS system for collecting, analysing and reporting health commodity data. Familiarity with NHLMIS is required.
- Leadership experience in management of public health commodities pipeline.
- Strong project management, analytical and interpersonal skills
- Excellent written and spoken communications skills in English.
- Strong skills in using word processing, spreadsheet and presentation software (Microsoft Office applications preferred).
- Experience using web-based applications (email, browsing, and literature retrieval).

### How to Apply:

Interested and qualified candidates should click / follow this link to apply online:

<https://forms.office.com/r/v1wnZcVDz7>

Submit your “Cover Letter and CV in single file, saved with your name and job title” in Word format to:

[recruitment@ntblcp.org.ng](mailto:recruitment@ntblcp.org.ng)

### Application Closing Date

Monday, December 4, 2023.