



Vacancy Announcement (We are hiring)

Background

The Leprosy Mission Nigeria (TLMN) is supporting the National Tuberculosis, Leprosy and Buruli Ulcer Control Programme (NTBLCP), who is the public Principal Recipient for Global Fund Tuberculosis and RSSH / C19RM Grants for the years 2024 to 2026 to recruit qualified candidates into her **Programme Management Unit (PMU)** as follows:

Job Title: M&E Specialist - RSSH Grant

Reference Number: TLMN/NTLCP (PMU)_2023/M&ES - RSSH/001

Location: Abuja

Job Summary

The M&E Specialist (RSSH) will support the M&E Manager to ensure accurate, timely and accurate reporting of programmatic information on the Global Fund RSSH Grant.

He/she will provide technical support in collaboration with the National M&E Programme staff.

Key Responsibilities

- Support the information collection for timely, accurate and complete programmatic reporting on the Global Fund RSSH Grant.
- Support programme in periodic review and updating of M&E plans for the grant.
- Provide necessary support to the program and SRs in the preparation of quarterly progress updates on Global Fund grant activities as required.
- In collaboration with NTBLCP M&E team, provide technical support to the implementing entities.
- Support the development of standard operating systems and guidelines for M&E, reporting, and related services.
- Support the regular mentoring and monitoring of programmatic performance of the grant implementers.
- Develop activity schedules / workplans.
- Perform any other duty within the grant as may be assigned by the management.

Education and Work Experience Requirements:

- Degree in Health Sciences, Public Health, Statistics, Population Studies, Demography, Epidemiology or equivalent.
- Minimum of 5 years' experience in monitoring and evaluation of health programs and experience in management information system.
- Training and experience in logical framework, M&E and setting up of an M&E system in health programs is an added advantage.
- Demonstrated experience in designing and implementing M&E systems, including performance frameworks, and program/project evaluations within the health sector.
- Familiarity with qualitative and quantitative M&E methods in the health sector
- Experience in monitoring and implementation of Global Fund grants is an added advantage.
- Familiarity with the MoH Health Management Information System (HMIS) is an added advantage.



Desired Competencies:

- Ability to produce timely reports.
- Strong management, supervisory, and capacity building skills.
- A knowledge of public health issues in Nigeria and a knowledge of policies and processes of donor funded programs, GF experience is an added advantage.
- Strong written and oral communication skills in English.
- Competency in Microsoft Office Word, PowerPoint, Excel, database programs and statistical software.
- Ability to work independently and within a team and interact effectively to meet deadlines.
- Strong leadership skills and ability to respond effectively to work challenges.

How to Apply:

Interested and qualified candidates should click / follow this link to apply online:

<https://forms.office.com/r/v1wnZcVDz7>

Submit your “Cover Letter and CV in single file, saved with your name and job title” in Word format to:

recruitment@ntblcp.org.ng

Application Closing Date

Monday, December 4, 2023.