



**Job title:** Lab Technician  
**Location:** Nigeria Coordination Office (NCO), Abuja.  
**Responsible to:** Thematic Lead, Programme Officer  
**Department:** Programs & Operations

**Overview:**

The Lab Technician will be responsible for conducting various laboratory tests and experiments to support the organization's research and development projects. This role will involve working closely with our medical professionals, researchers and program team to ensure accurate and timely analysis of samples and data.

**Key Responsibilities:**

- Perform routine and specialized laboratory tests according to standard operating procedures (SOPs).
- Prepare and analyze samples using a variety of techniques and equipment.
- Maintain laboratory equipment and ensure proper calibration and functionality.
- Record and interpret data accurately, and prepare reports for researchers and project managers.
- Assist in the development and optimization of laboratory protocols and procedures.
- Ensure compliance with safety protocols and regulations in the laboratory.
- Collaborate with other team members to troubleshoot issues and achieve project goals.
- Maintain inventory of laboratory supplies and reorder as needed.
- Participate in training sessions and workshops to enhance skills and knowledge.
- Contribute to the overall success of the organization's research initiatives by providing support and expertise as required.

**Qualifications and Skills:**

- Bachelor's degree in a relevant scientific field (e.g., biology, chemistry, biochemistry).
- Proven experience working in a laboratory setting, preferably in a research or academic environment.
- Familiarity with laboratory techniques and equipment, including but not limited to microscopy, chromatography, and spectrophotometry.
- Strong attention to detail and accuracy in data collection and analysis.
- Ability to work independently as well as part of a team.
- Excellent communication skills, both written and verbal.



- Knowledge of laboratory safety procedures and best practices.
- Proficiency in basic computer skills and data analysis software.

**Preferred Qualifications:**

- Experience working in an NGO or non-profit organization.
- Knowledge of issues related to public health, environmental conservation, or social development.
- An advanced degree (e.g., Master's) in a relevant scientific discipline is an added advantage.
- Certification as a Medical Laboratory Technician (MLT) or equivalent

**How to Apply:**

Interested and qualified candidates should submit their “Cover Letter and CV in a single file, saved with your name and job title” in Word format to:  
tlnnigeria@recruitment@gmail.com